



NOTICE OF GENERAL MEETING

Thursday 23 March 2023 at 12 00 pm AEDT

The ACPSEM intends to hold a General Meeting on **Thursday 23 March 2023 at 12 00 pm (AEDT)**. The purpose of this meeting is to appoint an auditor by way of ordinary resolution.

The General Meeting will be held at the ACPSEM office at Suite 7.12, Aero 247, 247 Coward Street, Mascot, NSW, 2020 and via Zoom. A link to the Zoom meeting will be made available closer to the meeting. Attendance via Zoom is **strongly encouraged**.

We anticipate that the meeting should take no longer than 30 minutes and encourage as many members as possible to attend.

The proposed resolution is below, however note that the actual auditor will be identified closer to the meeting given that appointment related processes continue.

The purpose of this resolution is that ACPSEM considers it prudent business practice to consider services such as auditors on occasion to ensure that members receive the most effective and efficient services and representation. Financial year statements are made available to members on an annual basis.

The resolution:

That ACPSEM members approve appointment of the designated auditor effective immediately and for long as the ACPSEM contracts for.

Proxy Appointment

The ACPSEM Constitution allows for voting members to appoint a proxy to attend the meeting and vote on the member's behalf. The proxy form is attached.

Voting

The casting of votes will be via a feature embedded within Zoom. Further instructions will be provided when the meeting Zoom link is disseminated.

Contact

Any contact, including return of proxy forms, should be via Bradley Shallies, Company Secretary at secretary@acpsem.org.au.



ACPSEM

Australasian College of Physical
Scientists & Engineers in Medicine

General Meeting Proxy Form

I, (full name):

Voting member number (insert member number):

Of (enter email address):

Hereby appoint:

(Enter proxy's full name):

To **attend** the afore mentioned General Meeting on 23 March 2023 **and vote** on my behalf.

Please note:

*You **may** specify the way the proxy must vote on a particular resolution.*

*You **can**, for example, appoint the Board Chair as your Proxy.*